

LEADERSHIP & MANAGEMENT | COURSE BROCHURE

Succession-Ready Leadership: Preparing the Next Generation

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

Organisations need a strong pipeline of leaders ready to step into critical roles. This course is aimed at leaders responsible for developing successors and at high-potential employees preparing for bigger roles. It covers identifying critical roles, assessing readiness, development through experience, coaching and sponsorship, knowledge transfer and smooth leadership transitions.

When key leaders leave without prepared successors, performance and continuity suffer. This course helps you build leadership bench strength and manage transitions confidently.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

Participants learn through readiness assessments, development planning workshops, case studies, coaching practice and transition planning exercises.

Course objectives

By the end of this course, participants will be able to:
• Identify critical roles and succession risks
• Assess leadership potential and readiness
• Design development plans based on experience, exposure and education
• Coach and sponsor potential successors
• Transfer critical knowledge and relationships
• Plan and manage leadership transitions

Target audience

This course is suitable for:
• Senior leaders and department heads
• HR and talent management professionals
• High-potential managers
• Family business owners
• Board members overseeing succession



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Target competencies

Participants will develop competencies in:

- Succession risk assessment
- Readiness evaluation
- Leadership development planning
- Sponsorship
- Knowledge transfer
- Transition management

Course outline

Day 1: Succession and Leadership Pipelines

09:00–09:54	Why succession matters
09:54–10:48	Critical roles and risk
10:48–11:00	Leadership pipeline models
11:00–11:30	**Coffee break**
11:30–12:12	Leadership pipeline models (continued)
12:12–13:06	Roles of leaders and HR
13:06–14:00	Exercise: Succession risk map

Day 2: Assessing Potential and Readiness

09:00–09:54	Potential versus performance
09:54–10:48	Assessment methods
10:48–11:00	Avoiding bias in talent decisions
11:00–11:30	**Coffee break**
11:30–12:12	Avoiding bias in talent decisions (continued)
12:12–13:06	Readiness levels
13:06–14:00	Workshop: Talent review simulation



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Day 3: Developing Successors

09:00–09:54	The 70-20-10 approach
09:54–10:48	Stretch assignments and rotations
10:48–11:00	Coaching and mentoring successors
11:00–11:30	**Coffee break**
11:30–12:12	Coaching and mentoring successors (continued)
12:12–13:06	Sponsorship and visibility
13:06–14:00	Exercise: Individual development plan

Day 4: Knowledge Transfer

09:00–09:54	Identifying critical knowledge
09:54–10:48	Methods of knowledge transfer
10:48–11:00	Transferring relationships and networks
11:00–11:30	**Coffee break**
11:30–12:12	Transferring relationships and networks (continued)
12:12–13:06	Documentation and shadowing
13:06–14:00	Case study: Retirement of a key expert

Day 5: Managing Transitions

09:00–09:54	Planned and emergency succession
09:54–10:48	Onboarding into a new leadership role
10:48–11:00	Supporting the outgoing leader
11:00–11:30	**Coffee break**
11:30–12:12	Supporting the outgoing leader (continued)
12:12–13:06	Monitoring succession health
13:06–14:00	Capstone: Succession plan for a critical role

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the



Course content

sessions. They are indicative only and do not constitute a binding commitment.

Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (GBP)
Istanbul Confirmed dates	9 Nov 2026	13 Nov 2026	**£2,650.–**
Online Confirmed dates	9 Nov 2026	13 Nov 2026	**£1,250.–**
Amsterdam Confirmed dates	23 Nov 2026	27 Nov 2026	**£2,540.–**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**£1,250.–**
Singapore Confirmed dates	7 Dec 2026	11 Dec 2026	**£2,820.–**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**£1,250.–**
London Confirmed dates	14 Dec 2026	18 Dec 2026	**£2,450.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**£1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Rome Confirmed dates	4 Jan 2027	8 Jan 2027	**£2,450.-**
Online Confirmed dates	4 Jan 2027	8 Jan 2027	**£1,250.-**
Dubai Confirmed dates	11 Jan 2027	15 Jan 2027	**£3,150.-**
Online Confirmed dates	11 Jan 2027	15 Jan 2027	**£1,250.-**
Frankfurt Confirmed dates	25 Jan 2027	29 Jan 2027	**£2,650.-**
Online Confirmed dates	25 Jan 2027	29 Jan 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	8 Feb 2027	12 Feb 2027	**£1,450.-**
Online Confirmed dates	8 Feb 2027	12 Feb 2027	**£1,250.-**
Paris Confirmed dates	22 Feb 2027	26 Feb 2027	**£2,860.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	22 Feb 2027	26 Feb 2027	**£1,250.-**
Istanbul Confirmed dates	8 Mar 2027	12 Mar 2027	**£2,650.-**
Online Confirmed dates	8 Mar 2027	12 Mar 2027	**£1,250.-**
Barcelona Confirmed dates	15 Mar 2027	19 Mar 2027	**£2,840.-**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,250.-**
Amsterdam Confirmed dates	22 Mar 2027	26 Mar 2027	**£2,540.-**
Online Confirmed dates	22 Mar 2027	26 Mar 2027	**£1,250.-**
Singapore Confirmed dates	12 Apr 2027	16 Apr 2027	**£2,820.-**
Online Confirmed dates	12 Apr 2027	16 Apr 2027	**£1,250.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
London Confirmed dates	26 Apr 2027	30 Apr 2027	**£2,450.-**
Online Confirmed dates	26 Apr 2027	30 Apr 2027	**£1,250.-**
Vienna Confirmed dates	3 May 2027	7 May 2027	**£2,940.-**
Online Confirmed dates	3 May 2027	7 May 2027	**£1,250.-**
Dubai Confirmed dates	10 May 2027	14 May 2027	**£3,150.-**
Online Confirmed dates	10 May 2027	14 May 2027	**£1,250.-**
Frankfurt Confirmed dates	24 May 2027	28 May 2027	**£2,650.-**
Online Confirmed dates	24 May 2027	28 May 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	14 Jun 2027	18 Jun 2027	**£1,450.-**



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Dates, venues and fees (continued)

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Online Confirmed dates	14 Jun 2027	18 Jun 2027	**£1,250.–**
Paris Confirmed dates	21 Jun 2027	25 Jun 2027	**£2,860.–**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,250.–**
Cape Town Confirmed dates	5 Jul 2027	9 Jul 2027	**£1,890.–**
Online Confirmed dates	5 Jul 2027	9 Jul 2027	**£1,250.–**
Istanbul Confirmed dates	12 Jul 2027	16 Jul 2027	**£2,650.–**
Online Confirmed dates	12 Jul 2027	16 Jul 2027	**£1,250.–**
Amsterdam Confirmed dates	26 Jul 2027	30 Jul 2027	**£2,540.–**
Online Confirmed dates	26 Jul 2027	30 Jul 2027	**£1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Singapore Confirmed dates	9 Aug 2027	13 Aug 2027	**£2,820.-**
Online Confirmed dates	9 Aug 2027	13 Aug 2027	**£1,250.-**
London Confirmed dates	23 Aug 2027	27 Aug 2027	**£2,450.-**
Online Confirmed dates	23 Aug 2027	27 Aug 2027	**£1,250.-**
Cape Town Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,890.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,250.-**
Dubai Confirmed dates	13 Sept 2027	17 Sept 2027	**£3,150.-**
Online Confirmed dates	13 Sept 2027	17 Sept 2027	**£1,250.-**
Frankfurt Confirmed dates	20 Sept 2027	24 Sept 2027	**£2,650.-**



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Dates, venues and fees (continued)

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Online Confirmed dates	20 Sept 2027	24 Sept 2027	**£1,250.–**
Kuala Lumpur Confirmed dates	11 Oct 2027	15 Oct 2027	**£1,450.–**
Online Confirmed dates	11 Oct 2027	15 Oct 2027	**£1,250.–**
Paris Confirmed dates	25 Oct 2027	29 Oct 2027	**£2,860.–**
Online Confirmed dates	25 Oct 2027	29 Oct 2027	**£1,250.–**
Rome Confirmed dates	1 Nov 2027	5 Nov 2027	**£2,450.–**
Online Confirmed dates	1 Nov 2027	5 Nov 2027	**£1,250.–**
Istanbul Confirmed dates	8 Nov 2027	12 Nov 2027	**£2,650.–**
Online Confirmed dates	8 Nov 2027	12 Nov 2027	**£1,250.–**



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Singapore Confirmed dates	6 Dec 2027	10 Dec 2027	**£2,820.-**
Online Confirmed dates	6 Dec 2027	10 Dec 2027	**£1,250.-**
London Confirmed dates	13 Dec 2027	17 Dec 2027	**£2,450.-**
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Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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