

PROJECT MANAGEMENT | COURSE BROCHURE

# Resource Management Across Multiple Projects

5 days | Classroom training | English

**SMART HORIZON**

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https://smarthorizon.uk



# Course content

## Why attend

When people work on several projects at once, conflicts over resources cause delays and burnout. This course teaches how to plan and manage shared resources across a portfolio: capacity planning, skills inventories, allocation rules, resolving conflicts, resource levelling and reporting utilisation and bottlenecks.

Over-committing scarce specialists is a common cause of portfolio delays. You will learn to match demand to capacity realistically.

## Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

## Course methodology

Capacity planning exercises, resource conflict simulations, tool demonstrations and case studies.

## Course objectives

By the end of this course, participants will be able to:
• Explain resource management challenges in multi-project environments
• Build capacity plans and skills inventories
• Forecast resource demand from the portfolio
• Allocate resources using clear rules
• Resolve resource conflicts between projects
• Report utilisation and bottlenecks

## Target audience

This course is suitable for:
• PMO and resource managers
• Project and programme managers
• Functional managers
• Portfolio managers
• Planners



# Course content

## Target competencies

Participants will develop competencies in:

- Capacity planning
- Demand forecasting
- Allocation
- Conflict resolution
- Utilisation reporting

## Course outline

### Day 1: Multi-Project Challenges

| | |
|---|---|
| **09:00–10:08** | Shared resources |
| **10:08–11:00** | Multitasking costs |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Multitasking costs (continued) |
| **11:45–12:53** | Bottlenecks |
| **12:53–14:00** | Exercise |

### Day 2: Capacity and Skills

| | |
|---|---|
| **09:00–10:08** | Capacity planning |
| **10:08–11:00** | Skills inventories |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Skills inventories (continued) |
| **11:45–12:53** | Availability |
| **12:53–14:00** | Workshop |

### Day 3: Demand and Allocation

| | |
|---|---|
| **09:00–10:08** | Forecasting demand |
| **10:08–11:00** | Allocation rules |
| **11:00–11:30** | **Coffee break** |



# Course content

| | |
|---|---|
| **11:30–11:45** | Allocation rules (continued) |
| **11:45–12:53** | Prioritisation |
| **12:53–14:00** | Simulation |

## Day 4: Resolving Conflicts

| | |
|---|---|
| **09:00–10:08** | Escalation |
| **10:08–11:00** | Levelling and sequencing |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Levelling and sequencing (continued) |
| **11:45–12:53** | Negotiation |
| **12:53–14:00** | Case study |

## Day 5: Reporting

| | |
|---|---|
| **09:00–10:08** | Utilisation metrics |
| **10:08–11:00** | Tools |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Tools (continued) |
| **11:45–12:53** | Continuous improvement |
| **12:53–14:00** | Action plan |

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



# Course content

## Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

| Venue | Start date | End date | Fee (GBP) |
|---|---|---|---|
| Cape Town<br>Confirmed dates | 23 Nov 2026 | 27 Nov 2026 | **£1,890.–** |
| Online<br>Confirmed dates | 23 Nov 2026 | 27 Nov 2026 | **£1,250.–** |
| Paris<br>Confirmed dates | 14 Dec 2026 | 18 Dec 2026 | **£2,860.–** |
| Online<br>Confirmed dates | 14 Dec 2026 | 18 Dec 2026 | **£1,250.–** |
| Cape Town<br>Confirmed dates | 18 Jan 2027 | 22 Jan 2027 | **£1,890.–** |
| Online<br>Confirmed dates | 18 Jan 2027 | 22 Jan 2027 | **£1,250.–** |
| Rome<br>Confirmed dates | 8 Feb 2027 | 12 Feb 2027 | **£2,450.–** |
| Online<br>Confirmed dates | 8 Feb 2027 | 12 Feb 2027 | **£1,250.–** |
| Barcelona<br>Confirmed dates | 22 Feb 2027 | 26 Feb 2027 | **£2,840.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (GBP) |
|---|---|---|---|
| Online<br>Confirmed dates | 22 Feb 2027 | 26 Feb 2027 | **£1,250.–** |
| London<br>Confirmed dates | 15 Mar 2027 | 19 Mar 2027 | **£2,450.–** |
| Online<br>Confirmed dates | 15 Mar 2027 | 19 Mar 2027 | **£1,250.–** |
| Frankfurt<br>Confirmed dates | 5 Apr 2027 | 9 Apr 2027 | **£2,650.–** |
| Online<br>Confirmed dates | 5 Apr 2027 | 9 Apr 2027 | **£1,250.–** |
| Rome<br>Confirmed dates | 26 Apr 2027 | 30 Apr 2027 | **£2,450.–** |
| Online<br>Confirmed dates | 26 Apr 2027 | 30 Apr 2027 | **£1,250.–** |
| Cape Town<br>Confirmed dates | 17 May 2027 | 21 May 2027 | **£1,890.–** |
| Online<br>Confirmed dates | 17 May 2027 | 21 May 2027 | **£1,250.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (GBP) |
|---|---|---|---|
| Kuala Lumpur<br>Confirmed dates | 31 May 2027 | 4 Jun 2027 | **£1,450.–** |
| Online<br>Confirmed dates | 31 May 2027 | 4 Jun 2027 | **£1,250.–** |
| Vienna<br>Confirmed dates | 21 Jun 2027 | 25 Jun 2027 | **£2,940.–** |
| Online<br>Confirmed dates | 21 Jun 2027 | 25 Jun 2027 | **£1,250.–** |
| Dubai<br>Confirmed dates | 12 Jul 2027 | 16 Jul 2027 | **£3,150.–** |
| Online<br>Confirmed dates | 12 Jul 2027 | 16 Jul 2027 | **£1,250.–** |
| London<br>Confirmed dates | 2 Aug 2027 | 6 Aug 2027 | **£2,450.–** |
| Online<br>Confirmed dates | 2 Aug 2027 | 6 Aug 2027 | **£1,250.–** |
| Dubai<br>Confirmed dates | 23 Aug 2027 | 27 Aug 2027 | **£3,150.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (GBP) |
|---|---|---|---|
| Online<br>Confirmed dates | 23 Aug 2027 | 27 Aug 2027 | **£1,250.-** |
| Rome<br>Confirmed dates | 6 Sept 2027 | 10 Sept 2027 | **£2,450.-** |
| Online<br>Confirmed dates | 6 Sept 2027 | 10 Sept 2027 | **£1,250.-** |
| Istanbul<br>Confirmed dates | 27 Sept 2027 | 1 Oct 2027 | **£2,650.-** |
| Online<br>Confirmed dates | 27 Sept 2027 | 1 Oct 2027 | **£1,250.-** |
| Vienna<br>Confirmed dates | 18 Oct 2027 | 22 Oct 2027 | **£2,940.-** |
| Online<br>Confirmed dates | 18 Oct 2027 | 22 Oct 2027 | **£1,250.-** |
| Amsterdam<br>Confirmed dates | 8 Nov 2027 | 12 Nov 2027 | **£2,540.-** |
| Online<br>Confirmed dates | 8 Nov 2027 | 12 Nov 2027 | **£1,250.-** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (GBP) |
|---|---|---|---|
| Dubai<br>Confirmed dates | 29 Nov 2027 | 3 Dec 2027 | **£3,150.-** |
| Online<br>Confirmed dates | 29 Nov 2027 | 3 Dec 2027 | **£1,250.-** |
| Barcelona<br>Confirmed dates | 13 Dec 2027 | 17 Dec 2027 | **£2,840.-** |
| Online<br>Confirmed dates | 13 Dec 2027 | 17 Dec 2027 | **£1,250.-** |

## Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

## Contact Smart Horizon

info@smart-horizon.eu
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View the latest course details online