

DIGITAL INNOVATION AND TRANSFORMATION | COURSE BROCHURE

Business Analysis: Requirements Engineering and Modelling

5 days | Classroom training | English

SMART HORIZON

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London W2 6BD, United Kingdom

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Course content

Why attend

Clear requirements are the foundation of successful projects and systems. This course teaches business analysts to elicit, analyse, document, validate and manage requirements, using techniques such as interviews, workshops, use cases, user stories, process models and data models.

Poor requirements are a leading cause of project failure. This course gives you structured techniques to understand needs and communicate them clearly.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

The course uses a case project, elicitation role plays, modelling exercises and requirements reviews.

Course objectives

By the end of this course, participants will be able to:
• Explain the business analyst role and requirements life cycle
• Plan stakeholder analysis and elicitation
• Apply elicitation techniques effectively
• Document requirements using appropriate formats
• Model processes, data and use cases
• Validate, prioritise and manage requirements changes

Target audience

This course is suitable for:
• Business analysts
• Project managers
• Product owners
• Systems analysts
• Process improvement professionals



Course content

Target competencies

Participants will develop competencies in:

- Stakeholder analysis
- Requirements elicitation
- Requirements documentation
- Process modelling
- Use case and story writing
- Requirements management

Course outline

Day 1: Business Analysis Foundations

09:00–09:54	Role of the business analyst
09:54–10:48	Requirements types
10:48–11:00	Requirements life cycle
11:00–11:30	**Coffee break**
11:30–12:12	Requirements life cycle (continued)
12:12–13:06	Agile and traditional contexts
13:06–14:00	Exercise: Problem definition

Day 2: Elicitation

09:00–09:54	Stakeholder analysis
09:54–10:48	Interviews and workshops
10:48–11:00	Observation and document analysis
11:00–11:30	**Coffee break**
11:30–12:12	Observation and document analysis (continued)
12:12–13:06	Handling conflicting needs
13:06–14:00	Role play: Elicitation interview



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Day 3: Documentation

09:00–09:54	Requirements statements
09:54–10:48	User stories and acceptance criteria
10:48–11:00	Use cases
11:00–11:30	**Coffee break**
11:30–12:12	Use cases (continued)
12:12–13:06	Business rules
13:06–14:00	Workshop: Writing requirements

Day 4: Modelling

09:00–09:54	Process models
09:54–10:48	Data models
10:48–11:00	Context diagrams
11:00–11:30	**Coffee break**
11:30–12:12	Context diagrams (continued)
12:12–13:06	Prototypes
13:06–14:00	Lab: Modelling exercise

Day 5: Validation and Management

09:00–09:54	Reviews and walkthroughs
09:54–10:48	Prioritisation
10:48–11:00	Traceability
11:00–11:30	**Coffee break**
11:30–12:12	Traceability (continued)
12:12–13:06	Change control
13:06–14:00	Capstone: Requirements package

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the



Course content

sessions. They are indicative only and do not constitute a binding commitment.

Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (GBP)
Kuala Lumpur Confirmed dates	16 Nov 2026	20 Nov 2026	**£1,450.–**
Online Confirmed dates	16 Nov 2026	20 Nov 2026	**£1,250.–**
Paris Confirmed dates	7 Dec 2026	11 Dec 2026	**£2,860.–**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**£1,250.–**
Istanbul Confirmed dates	14 Dec 2026	18 Dec 2026	**£2,650.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**£1,250.–**
Amsterdam Confirmed dates	4 Jan 2027	8 Jan 2027	**£2,540.–**
Online Confirmed dates	4 Jan 2027	8 Jan 2027	**£1,250.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Singapore Confirmed dates	18 Jan 2027	22 Jan 2027	**£2,820.-**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**£1,250.-**
Cape Town Confirmed dates	25 Jan 2027	29 Jan 2027	**£1,890.-**
Online Confirmed dates	25 Jan 2027	29 Jan 2027	**£1,250.-**
London Confirmed dates	1 Feb 2027	5 Feb 2027	**£2,450.-**
Online Confirmed dates	1 Feb 2027	5 Feb 2027	**£1,250.-**
Dubai Confirmed dates	15 Feb 2027	19 Feb 2027	**£3,150.-**
Online Confirmed dates	15 Feb 2027	19 Feb 2027	**£1,250.-**
Frankfurt Confirmed dates	1 Mar 2027	5 Mar 2027	**£2,650.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	1 Mar 2027	5 Mar 2027	**£1,250.–**
Kuala Lumpur Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,450.–**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,250.–**
Rome Confirmed dates	29 Mar 2027	2 Apr 2027	**£2,450.–**
Online Confirmed dates	29 Mar 2027	2 Apr 2027	**£1,250.–**
Paris Confirmed dates	5 Apr 2027	9 Apr 2027	**£2,860.–**
Online Confirmed dates	5 Apr 2027	9 Apr 2027	**£1,250.–**
Istanbul Confirmed dates	19 Apr 2027	23 Apr 2027	**£2,650.–**
Online Confirmed dates	19 Apr 2027	23 Apr 2027	**£1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Amsterdam Confirmed dates	3 May 2027	7 May 2027	**£2,540.-**
Online Confirmed dates	3 May 2027	7 May 2027	**£1,250.-**
Singapore Confirmed dates	17 May 2027	21 May 2027	**£2,820.-**
Online Confirmed dates	17 May 2027	21 May 2027	**£1,250.-**
Barcelona Confirmed dates	31 May 2027	4 Jun 2027	**£2,840.-**
Online Confirmed dates	31 May 2027	4 Jun 2027	**£1,250.-**
London Confirmed dates	7 Jun 2027	11 Jun 2027	**£2,450.-**
Online Confirmed dates	7 Jun 2027	11 Jun 2027	**£1,250.-**
Dubai Confirmed dates	21 Jun 2027	25 Jun 2027	**£3,150.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,250.–**
Frankfurt Confirmed dates	5 Jul 2027	9 Jul 2027	**£2,650.–**
Online Confirmed dates	5 Jul 2027	9 Jul 2027	**£1,250.–**
Kuala Lumpur Confirmed dates	19 Jul 2027	23 Jul 2027	**£1,450.–**
Online Confirmed dates	19 Jul 2027	23 Jul 2027	**£1,250.–**
Paris Confirmed dates	2 Aug 2027	6 Aug 2027	**£2,860.–**
Online Confirmed dates	2 Aug 2027	6 Aug 2027	**£1,250.–**
Cape Town Confirmed dates	9 Aug 2027	13 Aug 2027	**£1,890.–**
Online Confirmed dates	9 Aug 2027	13 Aug 2027	**£1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Istanbul Confirmed dates	16 Aug 2027	20 Aug 2027	**£2,650.-**
Online Confirmed dates	16 Aug 2027	20 Aug 2027	**£1,250.-**
Amsterdam Confirmed dates	6 Sept 2027	10 Sept 2027	**£2,540.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,250.-**
Singapore Confirmed dates	20 Sept 2027	24 Sept 2027	**£2,820.-**
Online Confirmed dates	20 Sept 2027	24 Sept 2027	**£1,250.-**
Rome Confirmed dates	27 Sept 2027	1 Oct 2027	**£2,450.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**£1,250.-**
London Confirmed dates	4 Oct 2027	8 Oct 2027	**£2,450.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	4 Oct 2027	8 Oct 2027	**£1,250.–**
Dubai Confirmed dates	18 Oct 2027	22 Oct 2027	**£3,150.–**
Online Confirmed dates	18 Oct 2027	22 Oct 2027	**£1,250.–**
Frankfurt Confirmed dates	1 Nov 2027	5 Nov 2027	**£2,650.–**
Online Confirmed dates	1 Nov 2027	5 Nov 2027	**£1,250.–**
Kuala Lumpur Confirmed dates	15 Nov 2027	19 Nov 2027	**£1,450.–**
Online Confirmed dates	15 Nov 2027	19 Nov 2027	**£1,250.–**
Vienna Confirmed dates	29 Nov 2027	3 Dec 2027	**£2,940.–**
Online Confirmed dates	29 Nov 2027	3 Dec 2027	**£1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Paris Confirmed dates	6 Dec 2027	10 Dec 2027	**£2,860.-**
Online Confirmed dates	6 Dec 2027	10 Dec 2027	**£1,250.-**
Istanbul Confirmed dates	13 Dec 2027	17 Dec 2027	**£2,650.-**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**£1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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