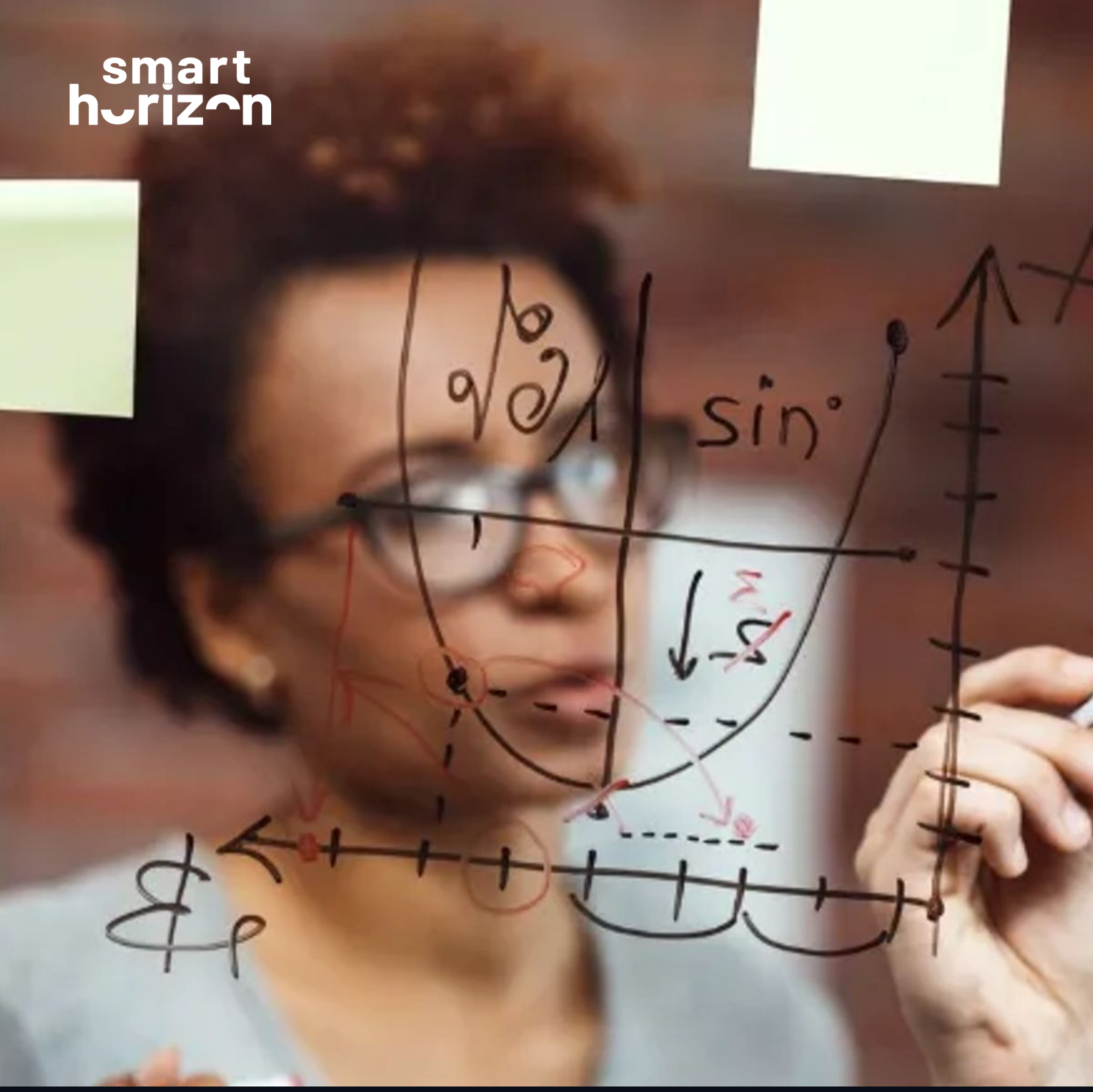


BUSINESS CONTINUITY AND CRISIS MANAGEMENT | COURSE BROCHURE

Building an Agile Mindset and Being Agile in the Workplace

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

This course equips professionals with the tools and mindset necessary to implement Agile principles effectively in their workplace. Participants will learn to foster collaboration, adapt to change, and enhance productivity through Agile methodologies, ensuring a responsive and innovative work environment.

Organisations often face challenges with rigid processes that hinder adaptability and responsiveness to market changes. This course addresses the need for professionals to cultivate an Agile mindset, enabling them to embrace change and improve team collaboration. Participants will learn to identify and overcome barriers to Agile adoption, making them valuable assets in dynamic work environments. They will also explore how to implement Agile practices that enhance project delivery, allowing teams to respond quickly to shifting priorities and customer needs. This capability is essential for maintaining a competitive edge in a fast-paced business landscape.
The practical skills developed in this course empower participants to implement Agile practices in their teams. Through hands-on exercises, they will practice techniques such as iterative development, prioritisation of tasks, and effective communication. This training prepares professionals to lead Agile initiatives, enhancing their decision-making capabilities and fostering a culture of continuous improvement. Participants will engage in real-world scenarios that require them to assess team dynamics, facilitate Agile ceremonies, and create actionable project plans. By the end of the course, they will be equipped to drive Agile transformations within their organisations, ensuring sustainable growth and innovation.

Professional Problems This Course Is Designed to Solve

- Difficulty translating subject knowledge into practical workplace decisions.
- Inconsistent approaches to the activities covered in the course outline.
- Lack of a structured plan for applying and reviewing new skills.

Course methodology

The course employs a blend of interactive workshops, case studies, and simulations to build practical Agile capabilities. Participants will engage in role-playing scenarios that mimic real workplace challenges, allowing them to apply Agile principles in a controlled environment. Specific exercises will include developing project backlogs, conducting retrospectives, and prioritising tasks using Agile frameworks. Outputs will include Agile project plans, team retrospectives, and prioritised backlogs, demonstrating their understanding and application of Agile methodologies. This hands-on approach ensures that participants not only learn the theory but also gain the confidence to implement Agile practices effectively in their own teams, fostering a culture of agility and responsiveness.



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Course objectives

By the end of this course, participants will be able to:
• Analyse the principles of Agile methodology and their relevance to workplace dynamics.
• Design an Agile project plan that incorporates iterative development and stakeholder feedback.
• Prioritise tasks using Agile frameworks such as Scrum and Kanban for effective workflow management.
• Assess team dynamics and identify barriers to Agile adoption within an organisation.
• Construct a retrospective report that evaluates team performance and identifies areas for improvement.
• Justify the selection of Agile practices based on specific project requirements and team capabilities.

Target audience

This course is suitable for:
• Project Managers seeking to enhance team agility and responsiveness.
• Team Leaders aiming to foster a collaborative and adaptive work environment.
• Product Owners responsible for managing product backlogs and stakeholder expectations.
• Business Analysts focused on delivering value through iterative processes.

Target competencies

Participants will develop competencies in:
• Facilitating Agile ceremonies such as stand-ups and retrospectives.
• Implementing iterative development cycles to enhance project outcomes.
• Utilising Agile tools for task management and team collaboration.
• Evaluating team performance metrics to drive continuous improvement.
• Adapting communication strategies to support Agile methodologies.
• Leading cross-functional teams in Agile project delivery.

Course outline

Day 1: Understanding Agile Principles

Applied activity: Participants will analyse a fictional company's transition to Agile. They will identify key principles that align with the company's goals and suggest initial steps for implementation, focusing on stakeholder engagement and team dynamics.
Output: A report outlining the Agile principles applicable to the fictional company and initial implementation steps.

09:00–09:54	Define Agile methodology and its core principles, including flexibility and customer collaboration.
09:54–10:48	Explore the Agile Manifesto and its implications for teamwork and project success.



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10:48–11:00	Identify the benefits of adopting an Agile mindset in the workplace, such as improved responsiveness.
11:00–11:30	**Coffee break**
11:30–12:12	Identify the benefits of adopting an Agile mindset in the workplace, such as improved responsiveness. (continued)
12:12–13:06	Discuss common Agile frameworks: Scrum, Kanban, and Lean, and their applications.
13:06–14:00	Examine case studies of successful Agile transformations in various industries.

Day 2: Building an Agile Team

Applied activity: Participants will role-play as different team members in a simulated Agile project, focusing on communication and collaboration strategies. They will identify potential conflicts and develop solutions to enhance team synergy.
Output: A team charter that outlines roles, responsibilities, and communication protocols, along with conflict resolution strategies.

09:00–09:54	Identify roles within an Agile team and their responsibilities, including Scrum Master and Product Owner.
09:54–10:48	Explore techniques for fostering collaboration and trust among team members to enhance performance.
10:48–11:00	Discuss the importance of cross-functionality in Agile teams for diverse skill sets.
11:00–11:30	**Coffee break**
11:30–12:12	Discuss the importance of cross-functionality in Agile teams for diverse skill sets. (continued)
12:12–13:06	Implement strategies for effective communication in Agile environments, such as daily stand-ups.
13:06–14:00	Evaluate team dynamics and identify areas for improvement through feedback mechanisms.

Day 3: Implementing Agile Practices

Applied activity: Participants will create a project plan for a fictional product using Agile practices, including a prioritised backlog and iteration schedule. They will present their plan to peers for feedback and refinement.
Output: A comprehensive Agile project plan with a prioritised backlog and iteration schedule.

09:00–09:54	Design an Agile project plan with clear objectives, deliverables, and timelines for iterations.
09:54–10:48	Utilise Scrum and Kanban boards for task management and visual workflow representation.



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10:48–11:00	Prioritise tasks using the MoSCoW method (Must have, Should have, Could have, Won't have) for effective planning.
11:00–11:30	Coffee break
11:30–12:12	Prioritise tasks using the MoSCoW method (Must have, Should have, Could have, Won't have) for effective planning. (continued)
12:12–13:06	Explore techniques for iterative development and feedback loops to enhance product quality.
13:06–14:00	Discuss the importance of stakeholder engagement in Agile projects to ensure alignment.

Day 4: Evaluating Agile Performance

Applied activity: Participants will conduct a retrospective on their fictional project, analysing team performance and proposing actionable improvements based on Agile metrics and team feedback. They will identify key takeaways for future iterations.
Output: A retrospective report summarising findings, metrics, and recommendations for improvement.

09:00–09:54	Assess team performance using Agile metrics such as velocity and burndown charts to measure progress.
09:54–10:48	Conduct retrospectives to identify successes and areas for improvement in team processes.
10:48–11:00	Implement feedback mechanisms to enhance team performance and adapt strategies accordingly.
11:00–11:30	Coffee break
11:30–12:12	Implement feedback mechanisms to enhance team performance and adapt strategies accordingly. (continued)
12:12–13:06	Discuss the role of leadership in supporting Agile teams and fostering a culture of agility.
13:06–14:00	Explore tools for tracking and reporting Agile progress to stakeholders effectively.

Day 5: Leading Agile Change

Applied activity: Participants will create a change management plan for implementing Agile practices in their organisation, addressing potential challenges, stakeholder engagement, and training needs. They will present their plan to peers for feedback.
Output: A detailed change management plan outlining steps for Agile implementation, including timelines and resource allocation.

09:00–09:54	Develop strategies for overcoming resistance to Agile adoption within teams and organisations.



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09:54–10:48	Explore change management techniques in the context of Agile to facilitate smooth transitions.
10:48–11:00	Identify key stakeholders and their roles in the Agile transformation process for effective buy-in.
11:00–11:30	**Coffee break**
11:30–12:12	Identify key stakeholders and their roles in the Agile transformation process for effective buy-in. (continued)
12:12–13:06	Create a roadmap for implementing Agile practices across teams, including training and support.
13:06–14:00	Discuss sustaining an Agile culture within the organisation to ensure long-term success.

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.

Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (GBP)
Kuala Lumpur Confirmed dates	16 Nov 2026	20 Nov 2026	**£1,450.-**
Online Confirmed dates	16 Nov 2026	20 Nov 2026	**£1,250.-**
Paris Confirmed dates	7 Dec 2026	11 Dec 2026	**£2,860.-**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**£1,250.-**
Istanbul Confirmed dates	14 Dec 2026	18 Dec 2026	**£2,650.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**£1,250.-**
Amsterdam Confirmed dates	4 Jan 2027	8 Jan 2027	**£2,540.-**
Online Confirmed dates	4 Jan 2027	8 Jan 2027	**£1,250.-**
Rome Confirmed dates	11 Jan 2027	15 Jan 2027	**£2,450.-**
Online Confirmed dates	11 Jan 2027	15 Jan 2027	**£1,250.-**
Singapore Confirmed dates	18 Jan 2027	22 Jan 2027	**£2,820.-**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**£1,250.-**
London Confirmed dates	1 Feb 2027	5 Feb 2027	**£2,450.-**
Online Confirmed dates	1 Feb 2027	5 Feb 2027	**£1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Dubai Confirmed dates	15 Feb 2027	19 Feb 2027	**£3,150.-**
Online Confirmed dates	15 Feb 2027	19 Feb 2027	**£1,250.-**
Frankfurt Confirmed dates	1 Mar 2027	5 Mar 2027	**£2,650.-**
Online Confirmed dates	1 Mar 2027	5 Mar 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,450.-**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,250.-**
Cape Town Confirmed dates	22 Mar 2027	26 Mar 2027	**£1,890.-**
Online Confirmed dates	22 Mar 2027	26 Mar 2027	**£1,250.-**
Paris Confirmed dates	5 Apr 2027	9 Apr 2027	**£2,860.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	5 Apr 2027	9 Apr 2027	**£1,250.-**
Istanbul Confirmed dates	19 Apr 2027	23 Apr 2027	**£2,650.-**
Online Confirmed dates	19 Apr 2027	23 Apr 2027	**£1,250.-**
Amsterdam Confirmed dates	3 May 2027	7 May 2027	**£2,540.-**
Online Confirmed dates	3 May 2027	7 May 2027	**£1,250.-**
Singapore Confirmed dates	17 May 2027	21 May 2027	**£2,820.-**
Online Confirmed dates	17 May 2027	21 May 2027	**£1,250.-**
Barcelona Confirmed dates	24 May 2027	28 May 2027	**£2,840.-**
Online Confirmed dates	24 May 2027	28 May 2027	**£1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
London Confirmed dates	7 Jun 2027	11 Jun 2027	**£2,450.–**
Online Confirmed dates	7 Jun 2027	11 Jun 2027	**£1,250.–**
Dubai Confirmed dates	21 Jun 2027	25 Jun 2027	**£3,150.–**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,250.–**
Frankfurt Confirmed dates	5 Jul 2027	9 Jul 2027	**£2,650.–**
Online Confirmed dates	5 Jul 2027	9 Jul 2027	**£1,250.–**
Kuala Lumpur Confirmed dates	19 Jul 2027	23 Jul 2027	**£1,450.–**
Online Confirmed dates	19 Jul 2027	23 Jul 2027	**£1,250.–**
Rome Confirmed dates	26 Jul 2027	30 Jul 2027	**£2,450.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	26 Jul 2027	30 Jul 2027	**£1,250.-**
Paris Confirmed dates	2 Aug 2027	6 Aug 2027	**£2,860.-**
Online Confirmed dates	2 Aug 2027	6 Aug 2027	**£1,250.-**
Istanbul Confirmed dates	16 Aug 2027	20 Aug 2027	**£2,650.-**
Online Confirmed dates	16 Aug 2027	20 Aug 2027	**£1,250.-**
Amsterdam Confirmed dates	6 Sept 2027	10 Sept 2027	**£2,540.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,250.-**
Singapore Confirmed dates	20 Sept 2027	24 Sept 2027	**£2,820.-**
Online Confirmed dates	20 Sept 2027	24 Sept 2027	**£1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Vienna Confirmed dates	27 Sept 2027	1 Oct 2027	**£2,940.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**£1,250.-**
London Confirmed dates	4 Oct 2027	8 Oct 2027	**£2,450.-**
Online Confirmed dates	4 Oct 2027	8 Oct 2027	**£1,250.-**
Dubai Confirmed dates	18 Oct 2027	22 Oct 2027	**£3,150.-**
Online Confirmed dates	18 Oct 2027	22 Oct 2027	**£1,250.-**
Frankfurt Confirmed dates	1 Nov 2027	5 Nov 2027	**£2,650.-**
Online Confirmed dates	1 Nov 2027	5 Nov 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	15 Nov 2027	19 Nov 2027	**£1,450.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	15 Nov 2027	19 Nov 2027	**£1,250.–**
Cape Town Confirmed dates	22 Nov 2027	26 Nov 2027	**£1,890.–**
Online Confirmed dates	22 Nov 2027	26 Nov 2027	**£1,250.–**
Paris Confirmed dates	6 Dec 2027	10 Dec 2027	**£2,860.–**
Online Confirmed dates	6 Dec 2027	10 Dec 2027	**£1,250.–**
Istanbul Confirmed dates	13 Dec 2027	17 Dec 2027	**£2,650.–**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**£1,250.–**



Course content

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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View the latest course details online