

AUDITING AND GOVERNANCE RISK AND COMPLIANCE | COURSE BROCHURE

Auditing Procurement and Contracts

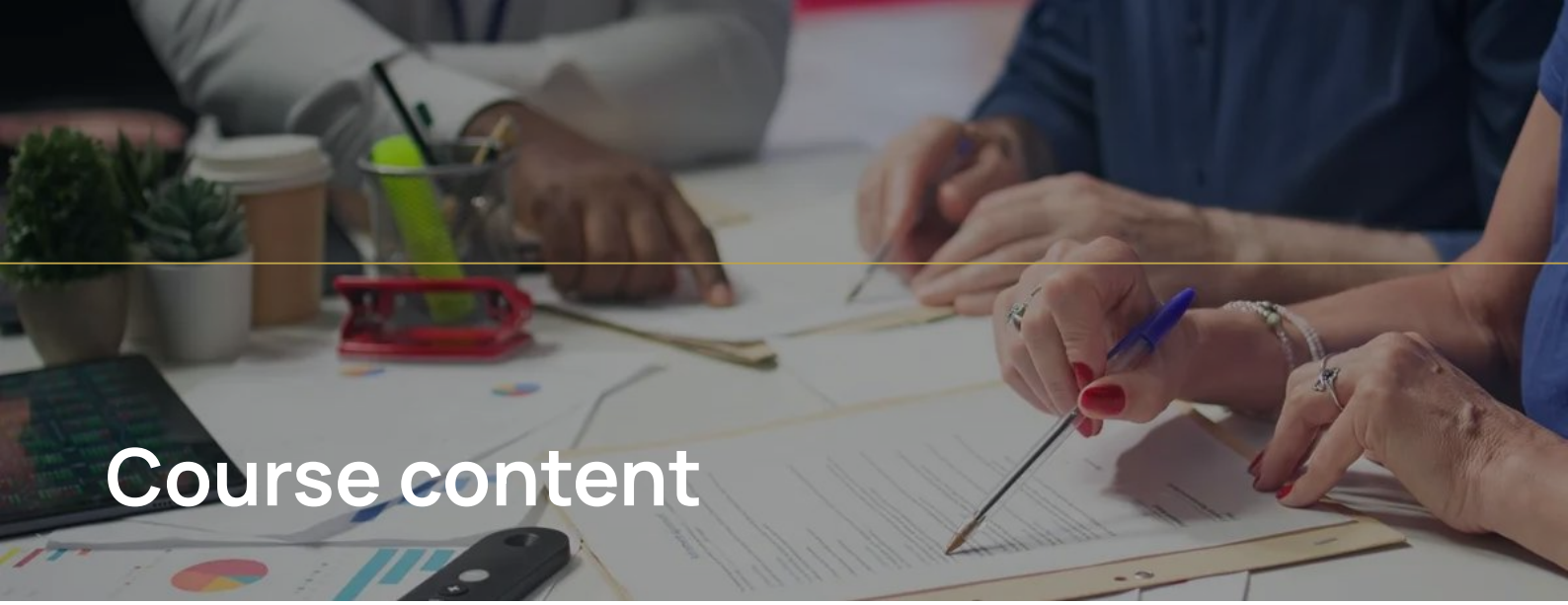
5 days | Classroom training | English

SMART HORIZON

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2 Kingdom Street, Paddington
London W2 6BD, United Kingdom

Explore current programmes

https://smarthorizon.uk



Course content

Why attend

Procurement and contract management account for large amounts of spend and risk. This course covers auditing the full procure-to-pay and contract life cycle: procurement planning, sourcing compliance, supplier selection, contract terms, contract performance, variations, payments and supplier master data.

Weak procurement and contract controls lead to overpayments and fraud. You will learn a comprehensive audit approach.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

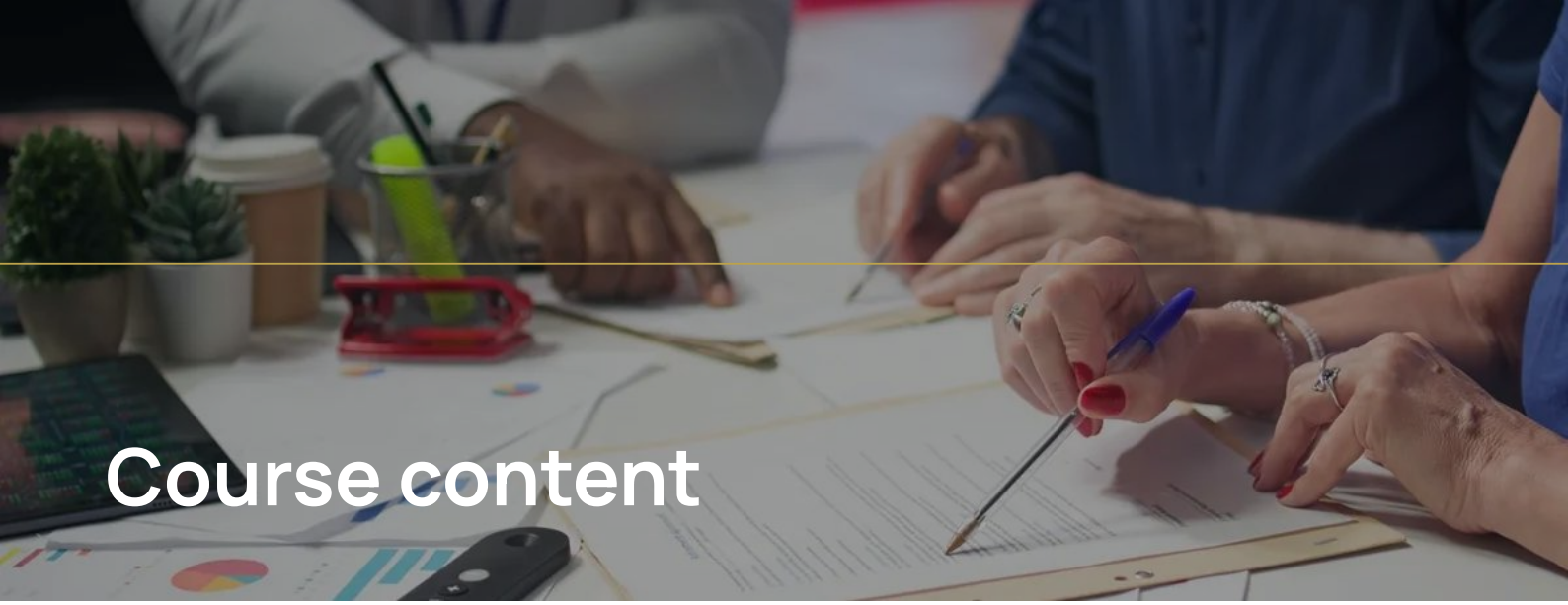
Audit programme development, contract review exercises, data analytics tests and case studies.

Course objectives

By the end of this course, participants will be able to:
• Map procurement and contract risks
• Audit compliance with procurement policies
• Test supplier selection and award decisions
• Review contract terms and management
• Audit variations, payments and claims
• Use analytics to test procurement data

Target audience

This course is suitable for:
• Internal auditors
• Procurement compliance officers
• Contract managers
• Audit managers
• Risk managers



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Target competencies

Participants will develop competencies in:

- Risk mapping
- Compliance testing
- Contract review
- Payment testing
- Data analytics

Course outline

Day 1: Procurement Risks

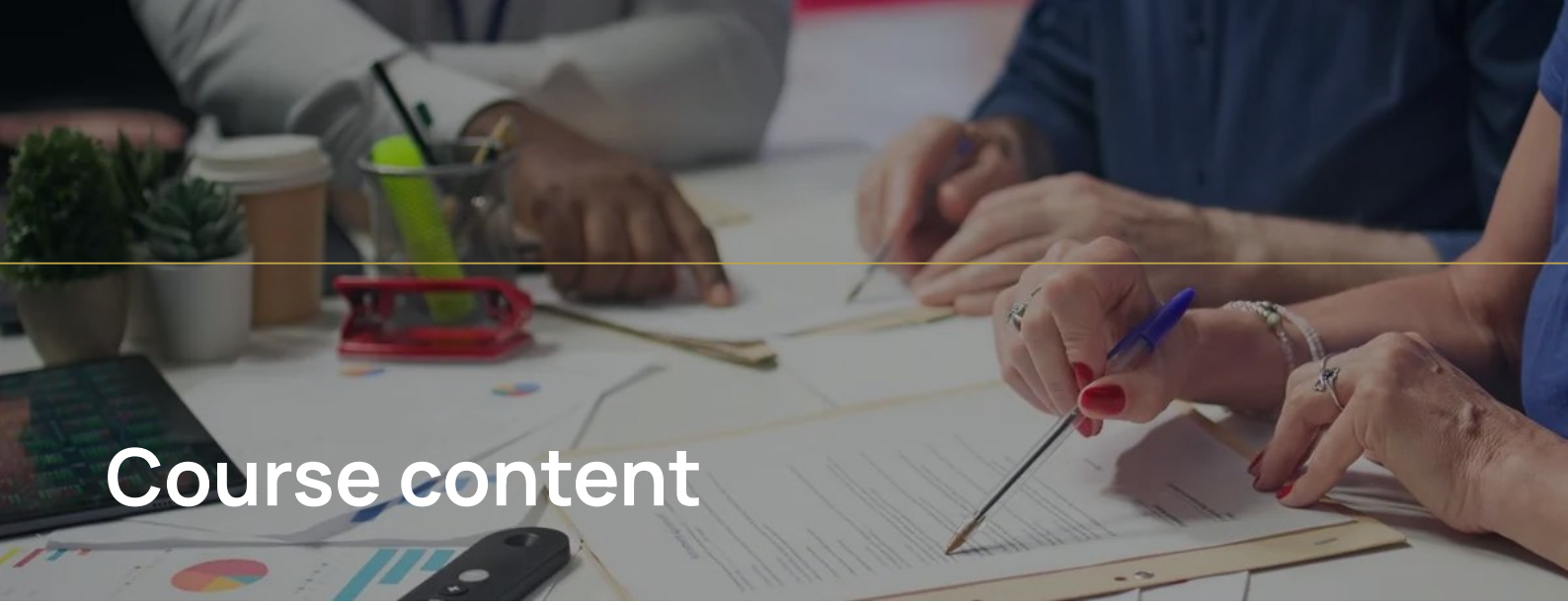
09:00–10:08	Procure-to-pay cycle
10:08–11:00	Key risks
11:00–11:30	**Coffee break**
11:30–11:45	Key risks (continued)
11:45–12:53	Controls
12:53–14:00	Exercise

Day 2: Sourcing Compliance

09:00–10:08	Policies and thresholds
10:08–11:00	Tender files
11:00–11:30	**Coffee break**
11:30–11:45	Tender files (continued)
11:45–12:53	Award testing
12:53–14:00	Workshop

Day 3: Contracts

09:00–10:08	Contract terms
10:08–11:00	Contract management
11:00–11:30	**Coffee break**



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11:30–11:45	Contract management (continued)
11:45–12:53	Performance
12:53–14:00	Exercise

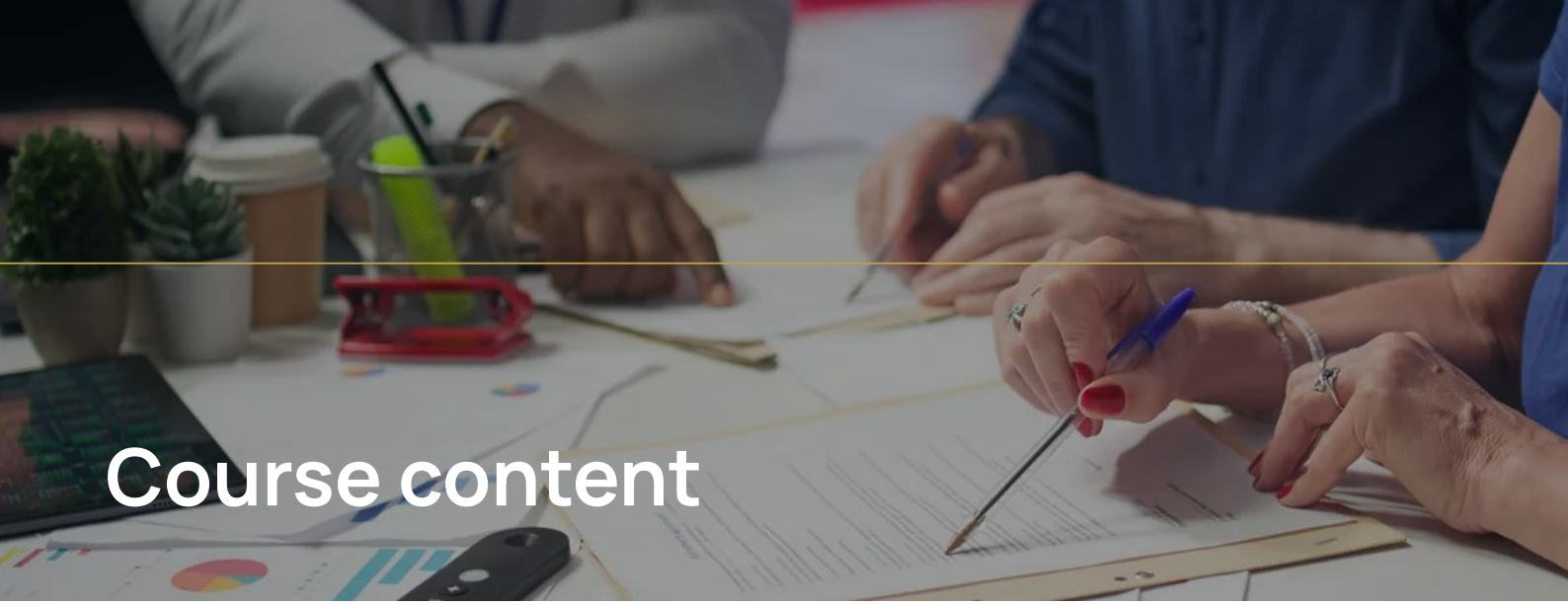
Day 4: Payments and Variations

09:00–10:08	Variations and claims
10:08–11:00	Invoice testing
11:00–11:30	**Coffee break**
11:30–11:45	Invoice testing (continued)
11:45–12:53	Supplier master data
12:53–14:00	Case study

Day 5: Analytics and Reporting

09:00–10:08	Data tests
10:08–11:00	Findings
11:00–11:30	**Coffee break**
11:30–11:45	Findings (continued)
11:45–12:53	Recommendations
12:53–14:00	Action plan

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.

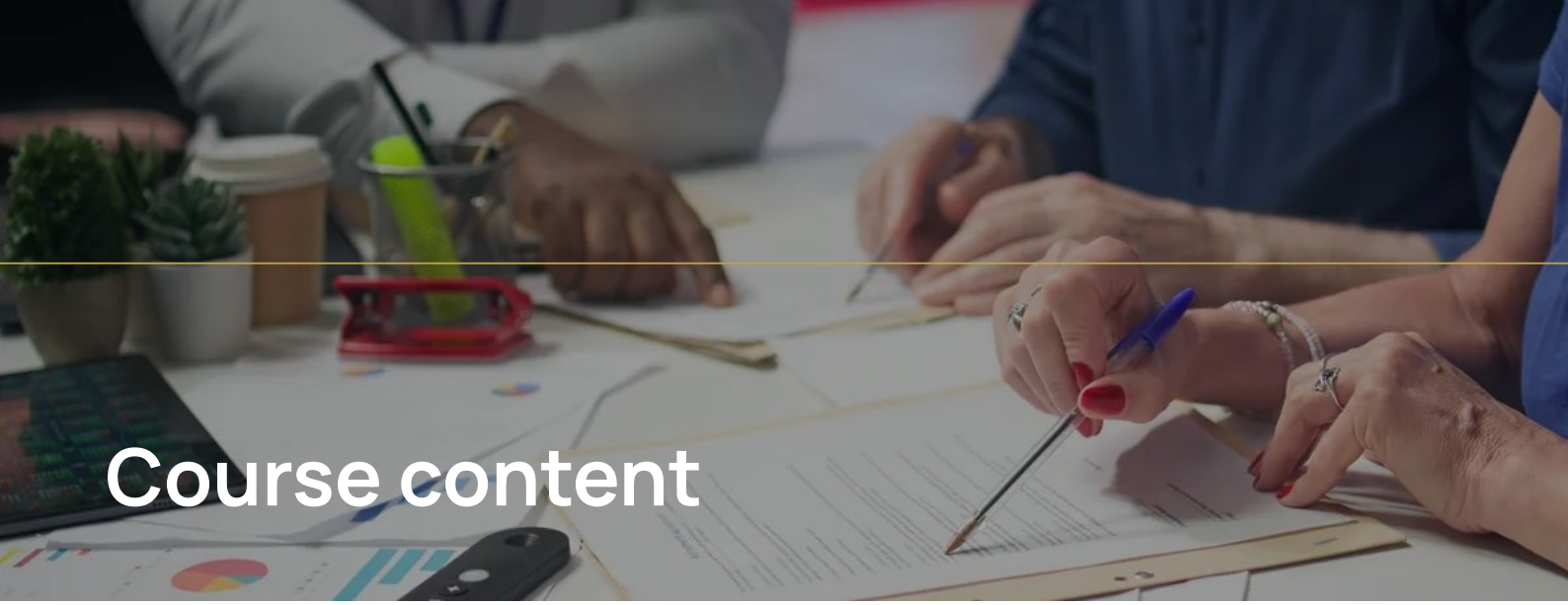


Course content

Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

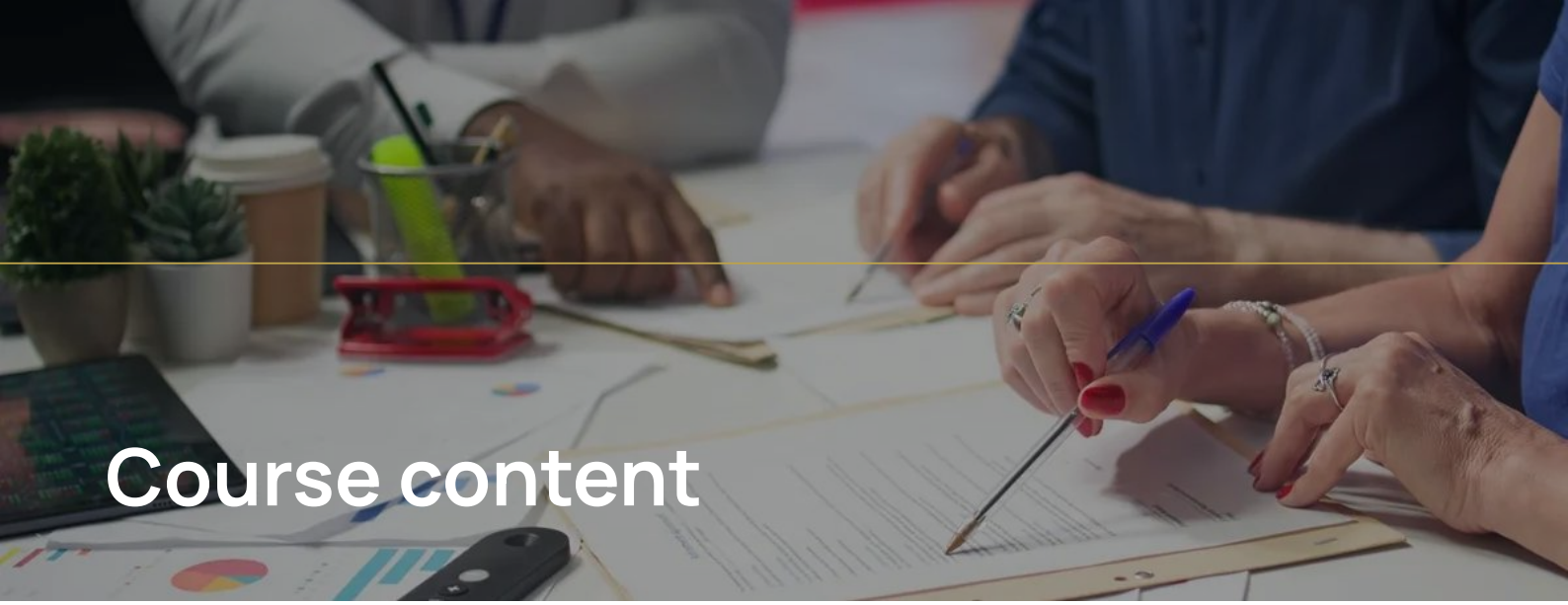
Venue	Start date	End date	Fee (GBP)
Rome Confirmed dates	23 Nov 2026	27 Nov 2026	**£2,450.–**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**£1,250.–**
Barcelona Confirmed dates	7 Dec 2026	11 Dec 2026	**£2,840.–**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**£1,250.–**
Cape Town Confirmed dates	11 Jan 2027	15 Jan 2027	**£1,890.–**
Online Confirmed dates	11 Jan 2027	15 Jan 2027	**£1,250.–**
Paris Confirmed dates	1 Feb 2027	5 Feb 2027	**£2,860.–**
Online Confirmed dates	1 Feb 2027	5 Feb 2027	**£1,250.–**
Dubai Confirmed dates	22 Feb 2027	26 Feb 2027	**£3,150.–**



Course content

Dates, venues and fees (continued)

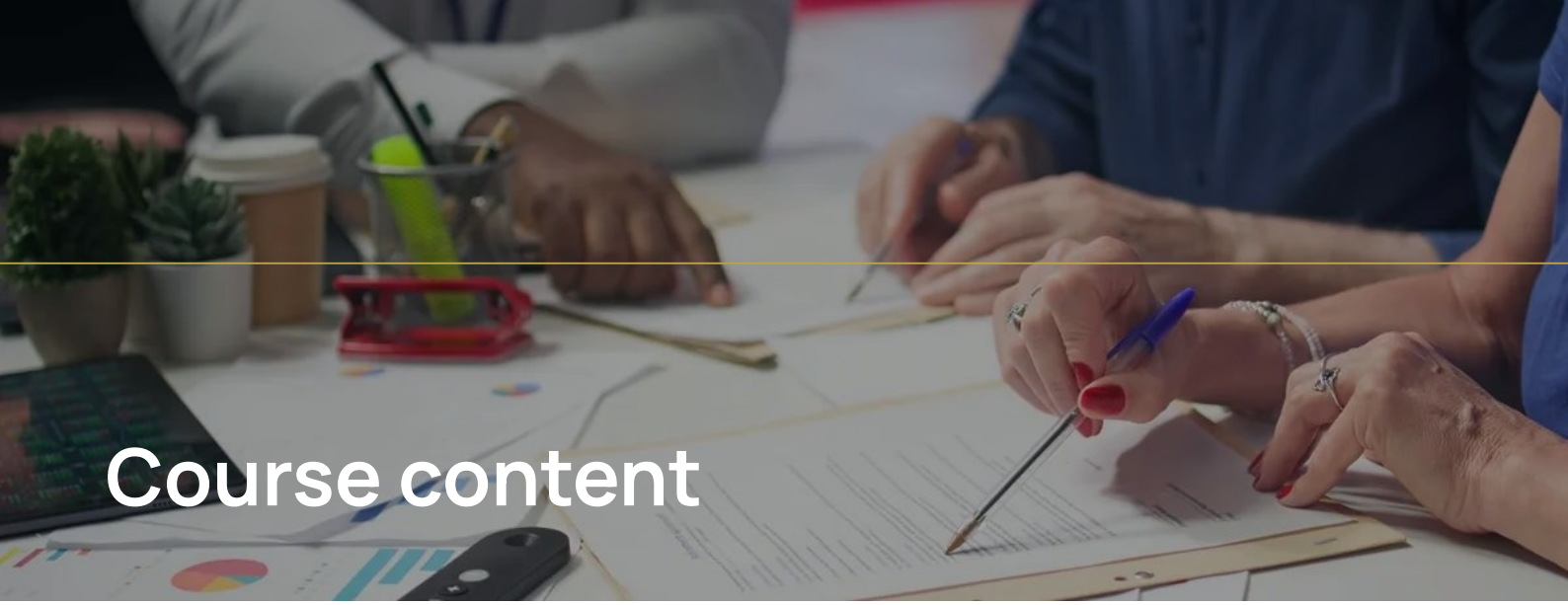
Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	22 Feb 2027	26 Feb 2027	**£1,250.-**
Rome Confirmed dates	15 Mar 2027	19 Mar 2027	**£2,450.-**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,250.-**
Cape Town Confirmed dates	29 Mar 2027	2 Apr 2027	**£1,890.-**
Online Confirmed dates	29 Mar 2027	2 Apr 2027	**£1,250.-**
Dubai Confirmed dates	19 Apr 2027	23 Apr 2027	**£3,150.-**
Online Confirmed dates	19 Apr 2027	23 Apr 2027	**£1,250.-**
Rome Confirmed dates	10 May 2027	14 May 2027	**£2,450.-**
Online Confirmed dates	10 May 2027	14 May 2027	**£1,250.-**



Course content

Dates, venues and fees (continued)

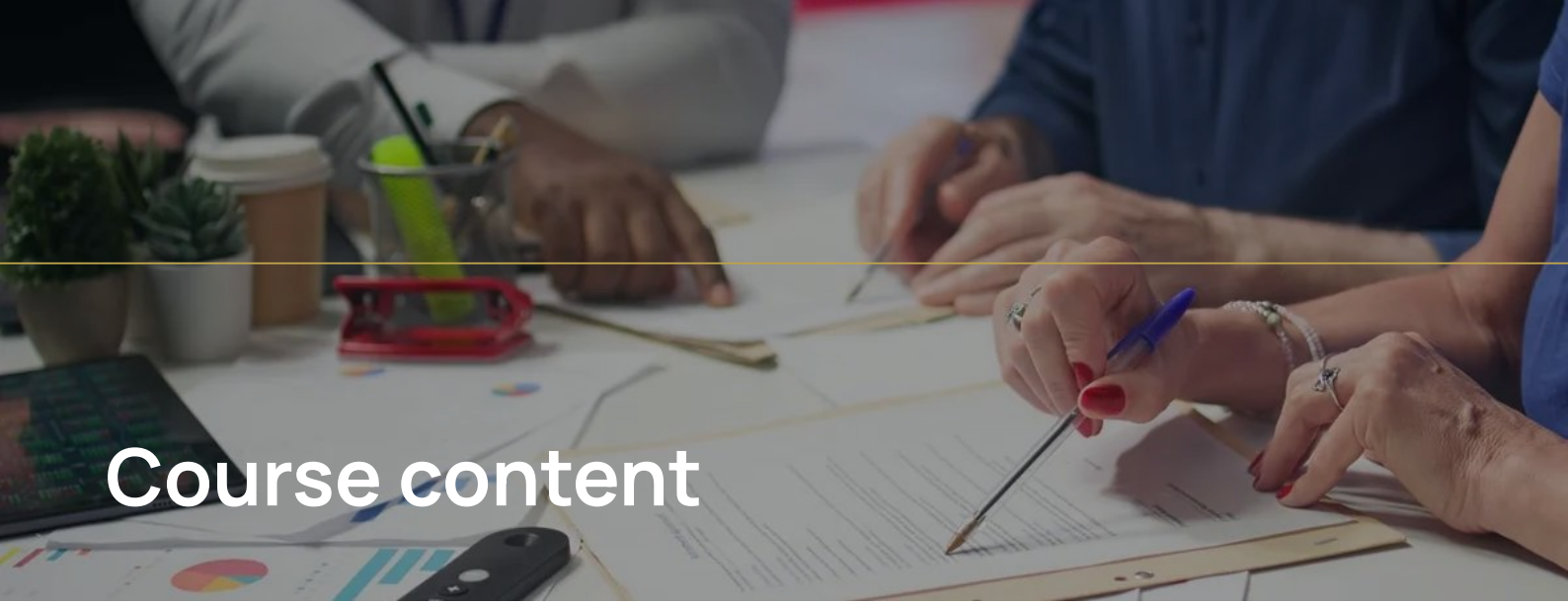
Venue	Start date	End date	Fee (GBP)
Frankfurt Confirmed dates	31 May 2027	4 Jun 2027	**£2,650.-**
Online Confirmed dates	31 May 2027	4 Jun 2027	**£1,250.-**
London Confirmed dates	21 Jun 2027	25 Jun 2027	**£2,450.-**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,250.-**
Istanbul Confirmed dates	5 Jul 2027	9 Jul 2027	**£2,650.-**
Online Confirmed dates	5 Jul 2027	9 Jul 2027	**£1,250.-**
Vienna Confirmed dates	26 Jul 2027	30 Jul 2027	**£2,940.-**
Online Confirmed dates	26 Jul 2027	30 Jul 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	16 Aug 2027	20 Aug 2027	**£1,450.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	16 Aug 2027	20 Aug 2027	**£1,250.-**
Dubai Confirmed dates	6 Sept 2027	10 Sept 2027	**£3,150.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,250.-**
Amsterdam Confirmed dates	27 Sept 2027	1 Oct 2027	**£2,540.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**£1,250.-**
Cape Town Confirmed dates	11 Oct 2027	15 Oct 2027	**£1,890.-**
Online Confirmed dates	11 Oct 2027	15 Oct 2027	**£1,250.-**
London Confirmed dates	1 Nov 2027	5 Nov 2027	**£2,450.-**
Online Confirmed dates	1 Nov 2027	5 Nov 2027	**£1,250.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Barcelona Confirmed dates	22 Nov 2027	26 Nov 2027	**£2,840.-**
Online Confirmed dates	22 Nov 2027	26 Nov 2027	**£1,250.-**
Vienna Confirmed dates	13 Dec 2027	17 Dec 2027	**£2,940.-**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**£1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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View the latest course details online