

AUDITING AND GOVERNANCE RISK AND COMPLIANCE | COURSE BROCHURE

Audit Committee Reporting

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

Internal audit's influence depends on how well it communicates with the audit committee. This course covers audit committee reporting: understanding committee needs, periodic reports, thematic insights, overall opinions, tracking management actions, private sessions and building a strong relationship with the committee chair.

Committees want insight, not lists of findings. You will learn to report in a way that helps the committee govern.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

Report design exercises, mock committee presentations, case studies and feedback sessions.

Course objectives

By the end of this course, participants will be able to:
• Understand audit committee responsibilities and needs
• Design effective periodic audit reports
• Provide thematic insights and opinions
• Report on management action tracking
• Present confidently to committees
• Build strong relationships with committee chairs

Target audience

This course is suitable for:
• Heads of internal audit
• Audit managers
• Chief risk and compliance officers
• Company secretaries
• Senior auditors



Course content

Target competencies

Participants will develop competencies in:

- Report design
- Insight development
- Presentation
- Action tracking
- Relationship management

Course outline

Day 1: The Audit Committee

09:00–10:08	Responsibilities
10:08–11:00	Expectations of audit
11:00–11:30	**Coffee break**
11:30–11:45	Expectations of audit (continued)
11:45–12:53	Composition
12:53–14:00	Exercise

Day 2: Reporting Content

09:00–10:08	Periodic reports
10:08–11:00	Ratings and opinions
11:00–11:30	**Coffee break**
11:30–11:45	Ratings and opinions (continued)
11:45–12:53	Themes
12:53–14:00	Workshop

Day 3: Action Tracking

09:00–10:08	Follow-up processes
10:08–11:00	Overdue actions
11:00–11:30	**Coffee break**



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11:30–11:45	Overdue actions (continued)
11:45–12:53	Escalation
12:53–14:00	Exercise

Day 4: Presenting

09:00–10:08	Committee presentations
10:08–11:00	Questions
11:00–11:30	**Coffee break**
11:30–11:45	Questions (continued)
11:45–12:53	Private sessions
12:53–14:00	Simulation

Day 5: Relationships

09:00–10:08	Working with the chair
10:08–11:00	Annual reporting
11:00–11:30	**Coffee break**
11:30–11:45	Annual reporting (continued)
11:45–12:53	Improvement
12:53–14:00	Action plan

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



Course content

Dates, venues and fees

Current published course plans. Fees are per participant in GBP, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (GBP)
Vienna Confirmed dates	23 Nov 2026	27 Nov 2026	**£2,940.–**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**£1,250.–**
Cape Town Confirmed dates	14 Dec 2026	18 Dec 2026	**£1,890.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**£1,250.–**
Amsterdam Confirmed dates	18 Jan 2027	22 Jan 2027	**£2,540.–**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**£1,250.–**
Dubai Confirmed dates	8 Feb 2027	12 Feb 2027	**£3,150.–**
Online Confirmed dates	8 Feb 2027	12 Feb 2027	**£1,250.–**
London Confirmed dates	22 Feb 2027	26 Feb 2027	**£2,450.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	22 Feb 2027	26 Feb 2027	**£1,250.–**
Cape Town Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,890.–**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**£1,250.–**
London Confirmed dates	5 Apr 2027	9 Apr 2027	**£2,450.–**
Online Confirmed dates	5 Apr 2027	9 Apr 2027	**£1,250.–**
Frankfurt Confirmed dates	26 Apr 2027	30 Apr 2027	**£2,650.–**
Online Confirmed dates	26 Apr 2027	30 Apr 2027	**£1,250.–**
Dubai Confirmed dates	17 May 2027	21 May 2027	**£3,150.–**
Online Confirmed dates	17 May 2027	21 May 2027	**£1,250.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Rome Confirmed dates	31 May 2027	4 Jun 2027	**£2,450.-**
Online Confirmed dates	31 May 2027	4 Jun 2027	**£1,250.-**
Cape Town Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,890.-**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**£1,250.-**
Kuala Lumpur Confirmed dates	12 Jul 2027	16 Jul 2027	**£1,450.-**
Online Confirmed dates	12 Jul 2027	16 Jul 2027	**£1,250.-**
Vienna Confirmed dates	2 Aug 2027	6 Aug 2027	**£2,940.-**
Online Confirmed dates	2 Aug 2027	6 Aug 2027	**£1,250.-**
Barcelona Confirmed dates	23 Aug 2027	27 Aug 2027	**£2,840.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Online Confirmed dates	23 Aug 2027	27 Aug 2027	**£1,250.-**
Dubai Confirmed dates	6 Sept 2027	10 Sept 2027	**£3,150.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**£1,250.-**
Rome Confirmed dates	27 Sept 2027	1 Oct 2027	**£2,450.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**£1,250.-**
Barcelona Confirmed dates	18 Oct 2027	22 Oct 2027	**£2,840.-**
Online Confirmed dates	18 Oct 2027	22 Oct 2027	**£1,250.-**
Rome Confirmed dates	8 Nov 2027	12 Nov 2027	**£2,450.-**
Online Confirmed dates	8 Nov 2027	12 Nov 2027	**£1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (GBP)
Istanbul Confirmed dates	29 Nov 2027	3 Dec 2027	**£2,650.-**
Online Confirmed dates	29 Nov 2027	3 Dec 2027	**£1,250.-**
Paris Confirmed dates	13 Dec 2027	17 Dec 2027	**£2,860.-**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**£1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon UK certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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